YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**MAITREYI COLLEGE**
• Name of the Head of the institution	**Prof. Haritma Chopra**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**09311331434**
• Mobile no	**09891919997**
• Registered e-mail	**maitreyi1967@yahoo.co.in**
• Alternate e-mail	**iqac@maitreyi.du.ac.in**
• Address	**Maitreyi College, Bapudham Complex, Chankyapuri, New Delhi 110021**
• City/Town	**New Delhi**
• State/UT	**Delhi**
• Pin Code	**110021**
2.Institutional status	
• Affiliated /Constituent	**Constituent**
• Type of Institution	**Women**
• Location	**Urban**

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Delhi**	
• Name of the IQAC Coordinator	**Dr. Ankita Chaudhary**	
• Phone No.	**09654253012**	
• Alternate phone No.	**09891919997**	
• Mobile	**09654253012**	
• IQAC e-mail address	**iqac@maitreyi.du.ac.in**	
• Alternate Email address	**maitreyi1967@yahoo.co.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://maitreyi.ac.in/DataFiles/Tender/NWM708AQAR20-21.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	http://maitreyi.ac.in/topics.aspx?mid=Academic%20Calendar	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.11**	**2016**	**05/11/2016**	**05/11/2021**

6.Date of Establishment of IQAC	**14/04/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maitreyi College	**Maintenance Grant**	**Delhi Government**	**2021-22**	**4600000**
Maitreyi College	**Maintenance Grant/Salary**	**UGC**	**2021-22**	**446512381**
Maitreyi College	**Eco Club**	**Delhi Government**	**2021-22**	**20000**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	05	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Preparation of AQAR 2020-21 and Self-Study Report for 2nd Cycle of NAAC accreditation and their successful submission. *Making Library usage more user friendly by the incorporation of a Computer Kiosk. *Several initiatives taken up for the successful implementation of National Education Policy-2020. *Organization of one-week interdisciplinary training program from August 23- 29, 2022 for the holistic development of the laboratory staff by enhancing their laboratory skills and expertise. *Successful organization of various conferences during the tenure like 6th Annual International e-Conference of International Network of Soil Contamination Research-INSCR 2021, 2nd International Sanskrit Conference on 'Sanskrit Studies Across the World', National Conference on 'Integrated Approach to Mental Health and Well Being in the Universities: Perspectives, Methodologies, and Practices' and Annual International Conference-Equinox on the Theme: The Expanding Frontiers of Knowledge.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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Plan of Action	Achievements/Outcomes
Regular meeting of IQAC members	Meetings were held with the members of IQAC actively suggesting and discussing through the academic year measures to be adopted for encouraging academic and administrative reforms. Meetings were also held with teacher Incharges to seek their feedback.
Preparation of AQAR 2020-21 and Self-Study Report for 2nd Cycle of NAAC accreditation.	(i) The final draft of AQAR 2020-21 and Self-Study Report for 2nd Cycle of accreditation was reviewed to identify possible lacunae and spheres of intervention. (ii) The AQAR 2020-21 of the college was submitted in March 2022. (iii) In June, 2022, the college submitted the Self-Study Report for 2nd Cycle of accreditation to NAAC.
To organize International/ National Conferences/Seminars/Workshops to encourage critical thinking and provide a rich and conducive research environment to students.	(i) 6th Annual International e-Conference of International Network of Soil Contamination Research- INSCR 2021 on 'Microbes in Sustainable Development' was organized by Department of Zoology (University of Delhi) in association with Maitreyi College, Acharya Narendra Dev College, Deen Dayal Upadhyaya College, Gargi College, Kirori Mal College, Department of Zoology (Magadh University), Ramjas College, Sri Venkateswara College, C.M.P. College (Allahabad University), SGTB Khalsa College, PhiXgen Pvt. Ltd., Gurugram from 15-18 November, 2021. (ii) A three day

	National Conference on 'Integrated Approach to Mental Health and Well Being in the Universities: Perspectives, Methodologies, and Practices' was organized by Department of Sociology, under the aegis of IQAC, in collaboration with Manodarpan, an initiative of the Ministry of Education for Psychological Support and Mental Well-being of Students, from 21-23 April, 2022. (iii) First World Disability Conference (WDC) on Contemporary Interventions in Disability Discourse, was organized by Enabling Unit in collaboration with National Institute of Visually handicapped, Dehradun from 27-29 June, 2022. (iv) The Annual International Conference -EQUINOX-2022, was organized by Centre for Research, Maitreyi College, University of Delhi, India under the aegis of Vantage: Journal of Thematic Analysis & IQAC, Maitreyi College on the Theme: The Expanding Frontiers of Knowledge from 11-13 August, 2022.
Inculcate social responsibility among students through various extension activities	(i) Several events like pledge taking, online webinar on 'Menstrual Hygiene' were organized in the context of 'Vigilance week' in November, 2021. (ii) A National Workshop on 'Nadi Ko Jano' was also organized on 24 January, 2022 in collaboration with Bharatiya Shikshan Mandal, Delhi Prant. (iii) On 25 January, 2022, National Girl Child Day was celebrated by conducting a fun event "Selfie with Daughter" By

	NSS. (iv) An introductory workshop of the Youth Campaigners Program was organized by NSS in collaboration with Save the Children & MASH Foundation on 30 January, 2022, in the college premises. (v) NSS in collaboration with Students Union and Department of Physical Education organized Mass Surya Namaskar sessions were held online from 17 January to 7 February, 2022. (vi) Students Union in collaboration with NCC & NSS, organized Yoga sessions on 20 -21 June, 2022. (vii) A Digital Awareness Campaign was organized by NSS and UBA, Maitreyi College in the Jewar village of Uttar Pradesh on July 29,2022.
To undertake capacity building and skills enhancement initiatives and foster entrepreneurial skills in students.	(i) Various programmes aimed at imparting soft skills, language and communication skills, and life skills were organized by Placement Cell, Health and Hygiene committee, NSS etc. (ii) Meraki organized several webinars to raise awareness and help grow the lifelong learning culture and the startup ecosystem. (iii) Placement Cell organized its Annual Internship Fair-ENVISION 4.0 in February, 2022.
To screen and verify forms for Faculty promotions under CAS 2018 to ensure timely promotion.	All promotion cases till date processed by IQAC and promotions accorded to faculty.
To recognize the accomplishments of young Achievers in order to motivate and encourage them.	(i) Various departments organized their respective Freshers party in January, 2022, and Miss Freshers from each department was awarded with

	partial Fee waiver. (ii) On 8 March, 2022, International Women's Day was celebrated by WDC and Students' Union by felicitating the young achievers of our college belonging to different fields such as athletics, artists, young entrepreneurs and noble workers who brought laurels to the college at the National and International level.
Holistic development of the laboratory staff by enhancing their laboratory skills and expertise.	One week interdisciplinary training program was organized by Maitreyi College, under the aegis of IQAC,from August 23-29, 2022. A total of 53 Laboratory staff of different colleges participated enthusiastically in this one-week program. Maintaining the interdisciplinary approach, the departments like Chemistry, Physics, Zoology, and Botany organized various hands-on sessions to educate them in the best possible way.
To conduct specialized additional courses across various disciplines for student enrichment	(i) 8 Weeks Certificate Course in MetaGenomics and Bioinformatics-2021 (ii) 8 Weeks Certificate Course in ICT in Digital Learning & Data Management (iii) 25 Days Certificate Course on Hindi Natayashala. (iv) Certificate Course/Diploma course/Advanced Diploma in French and Spanish (v) An online certificate course on 'Python with Django' was organized by the Department of Computer Science from February 19,2022 to March 27,2022.
To give a platform to students to explore their passion beyond	(i) Proposals were invited for the launch/conceptualization of

their regular studies and collaborate and learn as a part of a community that is bound together by shared interests.	new societies from students in October, 2021. (ii) The proposals were evaluated by IQAC members and special invitees (Dr. Prachi Bagla and Dr. Rachna Jain) on December 30, 2021. Out of the 10 proposals received, Marketrics, Dravya-The finance Society, Achievement Cell and Filmisque- The Filmmaking and Appreciation society were approved and directed to work under the umbrella of Placement Cell and Vista-The Photography society respectively. Furthermore, it was decided that Achievement Cell will showcase the achievement of our college students to cultivate the spirit of excellence and inspiration amongst them as well as help in monitoring the students' progression data.
To encourage a multidisciplinary approach to education and learning that integrates multiple knowledge domains to enrich and enhance the scope and depth of learning.	(i) Under the Centre for Research (CFR) Maitreyi College, 6 Annual Research Projects and 27 Summer Internship Projects are being funded by the Centre for Research for academic year 2021-22. (ii) An annual interdisciplinary academic fest for undergraduate students titled 'Avgaahan' was organized from 1 February - 24 February 2022. (iii) Several seminars, workshops were organized by various departments for promotion of Research & Innovation among students.
To promote multilingualism and integration of traditional and modern knowledge systems.	(i) Sanskrit Department, Maitreyi College in collaboration with Institute of Advanced Sciences, USA, Rambachan Singh Government Girls

	Degree College, Uttar Pradesh and Shri Guru Gobind Singh Ji Maharaj Government Degree College, Uttar Pradesh jointly organized the 2nd International Sanskrit Conference on 'Sanskrit Studies Across the World' from March 1-2, 2022. The official website - www.iscmaitreyi.com and logo of ISC were also launched. (ii) Online Sanskrit Quiz was organized by Sanskrit department, during February 16 to 24 February, 2022. (iii) A National Webinar on 'Relevance of Abhigyanashakantulam in present scenario' on February 6, 2022 by the Sanskrit Department. (iv) In order to impart and promote the values of syncretism and cultural diversity, the College celebrates and commemorates all days of national, cultural and social importance like Independence Day, Republic Day, Environment Day, Language Appreciation days such as Hindi Diwas among others.
Participation in National Ranking Schemes	The college has participated in NIRF (National Institutional Ranking Framework), Ministry of Education, Government of India and secured rank 34 at the national level.
To encourage a multidisciplinary approach to education and learning that integrates multiple knowledge domains to enrich and enhance the scope and depth of learning.	(i) Under the Centre for Research (CFR) Maitreyi College, 6 Annual Research Projects and 27 Summer Internship Projects are being funded by the Centre for Research for academic year 2021-22. (ii) An annual interdisciplinary academic fest for undergraduate students

	titled 'Avgaahan' was organized from 1 February - 24 February 2022. (iii) Several seminars, workshops were organized by various departments for promotion of Research & Innovation among students.
To organize open house sessions for students to express their opinions, concerns regarding the day-to-day functioning of the college, academic and administrative aspects of the college.	Open House session was organized for students with College Principal, Prof. Haritma Chopra on July 12, 2022 for first year students.

13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Maitreyi College	27/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	24/02/2022

15. Multidisciplinary / interdisciplinary

Maitreyi College is committed to an interdisciplinary and multidisciplinary approach as proposed by NEP in all its endeavors. In this regard, the College has pioneered several initiatives such as establishment of Centre for Research (CFR) and conduct of an annual interdisciplinary academic fest for undergraduate students titled 'Avgaahan'. Both these initiatives seek to engage students across different disciplines on specific themes every year. We also encourage collaborations across different departments while conducting seminars, conferences and workshops. Being a constituent college of the University of Delhi, we offer Generic Elective courses wherein students may study up to four subjects apart from their chosen discipline in their undergraduate programme. Furthermore, the College has a multitude of publications including a

peer reviewed research journal *'Vantage: Journal of Thematic Analysis'* (ISSN 2582-7391) and a peer reviewed e-Research magazine *'Samvedna'* (ISSN 2581-9917); and numerous magazines and newsletters by different departments

16.Academic bank of credits (ABC):

Maitreyi College, a constituent college of University of Delhi, will adhere to the protocols and regulations of Academic Bank Credit as mandated by the University of Delhi.

17.Skill development:

As per university guidelines, the College offers Skill Enhancement Courses (SEC) in each subject. In addition, a wide range of non-credit short term courses are also offered for enhancing employability. For the capacity building and knowledge enrichment of its stakeholders, the college organizes a plethora of seminars, workshops, talks by industry experts and scholars. The College has an active Placement Cell 'Horizon' for providing career guidance and job opportunities. The College hosts an internship cum placement fair 'Envision' every year. To foster entrepreneurial talent and promote a culture of job creation (rather than job seeking), the College has a vibrant and active Entrepreneurship Cell which has launched several successful projects and start-ups, namely; 'Kriti', 'Gulistan', 'Urvara', 'Dhriti' and 'Riding Rangers'.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Maitreyi College adopts the Indian Knowledge System to enrich its existing curriculum. The College is committed towards promoting multilingualism and integration of traditional and modern knowledge systems. The College follows a bilingual model of teaching and our faculty is proficient in both English and Hindi. Among all the programmes offered by the college, BA Programme has the maximum intake of students and offers a broad spectrum of subject combinations with Indian languages. Further, in order to promote Indian languages among students, we offer three modern Indian languages (MIL) namely Hindi, Sanskrit and Punjabi as discipline courses to students opting for BA Programme. Highlighting the importance of Sanskrit has been a defining feature of our endeavors, for which the Department of Sanskrit has organized numerous webinars, workshops and conferences. Another notable inclusion in the LOCF curriculum is the elective course offered by the Department of Botany titled 'Ethnobotany' which provides students an opportunity to understand the usefulness of the natural products, and their efficient use by local communities, food and medicine, and

their conservation practices. In order to impart and promote the values of syncretism and cultural diversity, the College celebrates and commemorates all days of national, cultural and social importance. Effective pupil engagement has also been achieved by regular documentary and film screening by various departments on relevant issues. Our College is a Participating Institute (PI) in the Unnat Bharat Abhiyan (UBA) programme of the Government of India wherein it has adopted five villages; namely Jewar Bagar, Malwa Gopalgarh, Mangroli, Thora and Bhabhogra with the aim to contribute towards rural development.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College believes in Outcome Based Education (OBE) to enhance the quality of teaching-learning and inculcate professionalism in our students. It adheres to the Learning Outcomes – based Curriculum Framework (LOCF) system adopted by the University of Delhi. In fact, our faculty members have been actively engaged in the framing of the LOCF curriculum and have provided valuable inputs towards the same. Further, to actualize objectives of NEP, the faculty has also actively participated in conceptualization, restructuring and refinement of Undergraduate Curriculum Framework (UGCF) and adopts multidisciplinary pedagogy.

20.Distance education/online education:

During the pandemic, Maitreyi College seamlessly adopted online pedagogy amidst changing circumstances by using new technologies. The use of online platforms like Zoom, Google Meet etc for faculty members and students enabled them to connect effectively and organize online classes, lectures, meetings, webinars and other events during the pandemic.

Extended Profile

1.Programme

1.1   575

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   3721

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **933**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1051**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **161**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **190**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**575**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3721**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**933**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1051**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**161**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	190

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	57
4.2 Total expenditure excluding salary during the year (INR in lakhs)	19.83
4.3 Total number of computers on campus for academic purposes	1134

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum planning and delivery at Maitreyi has been guided by evolving pedagogical techniques. Various online curriculum delivery platforms (Google Classroom, Google Meet, Zoom) were used in order to ensure uninterrupted learning during lockdown. Teaching methodology essentially includes classroom lectures along with participatory activities like group discussions, quizzes, and presentations. All curricular and curricular enrichment initiatives are notified to students through the college website and other platforms.

Academic sessions start according to university guidelines, although planning for curriculum delivery is done much before the beginning of the actual semester. The Workload, and the Timetable Committee with Teacher In-charge of respective departments ensure the implementation of class schedule. To ensure the smooth conduct of classes and flexibility to students for study papers of their choice, slots for Ability Enhancement Compulsory Course (AECC),

and Generic Elective (GE) are fixed across departments. Students are allowed to fill their choice for GE, SEC, and AECC through Google form.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Curriculum delivery is implemented in a well-planned manner as directed by the university academic calendar. The students are notified for the same to balance between academics and co-curricular activities. This year, University followed three different academic calendars, each for first, second-, and third-year students.

The College follows both formative and summative assessment methodology in adherence to the university guidelines. Formative assessment includes internal assessments (assignments, tests, quizzes, etc.) for theory, and continuous evaluation for practical papers. Students are encouraged to prepare e-assignments which include recorded presentations and experiments helping them keep pace with new-age learning premised upon technology.Summative assessment is done in the form of end-semester exams (theory and practical), according to the university schedule.

The college takes leadin practicing other techniques of evaluation like experience-oriented activities and consequent report submission. This includes field visits to laboratory, industry, biodiversity parks etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating   A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

307

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Maitreyi College strives to inculcate ethical values in the students through class discussions as well as curricular enrichment activities.

Professional ethics are through courses covering varied contexts such as:

- **Awareness about the processes of Intellectual Property Rights.**
- **Knowledge of effective self-conduct in public interactions and interviews through soft skills training.**
- **Exposure to methodologies of research, awareness about plagiarism and academic ethics.**

Gender sensitivity is encouraged by:

- **Appreciating women's issues through a study of women's literary writings.**
- **Creating awareness about reproductive health, reproduction systems and contraception.**
- **Release of various college publications dedicated to issues**

of gender and social relevance viz. Samvedana, Sociologue and Maitreyikriti as well as organization of periodic activities highlighting the social construction of gender across cultures.

Sensitivity to human values and inclusivity is introduced via various courses and events conducted by NSS, Enabling Unit and Enactus including:

- Digital awareness, and women education.
- Awareness about food, nutrition, and health.
- Discussions on public health including nutritional deficiency diseases and social health problems.

Environmental awareness: Environmental awareness is introduced through the EVS paper and other courses such as Principles of ecology, Ecology and wildlife management.

Values Strengthened through Curricular Enrichment Initiatives

The following initiatives further encourage value-learning in classroom teaching: The Centre for Research, E- Cell, Placement Cell, Internal Complaints Committee (ICC) etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

158

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

1215

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<u>http://maitreyi.ac.in/topics.aspx?mid=Feedback</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://maitreyi.ac.in/topics.aspx?mid=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1275

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

564

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Maitreyi College strives for holistic development of advanced as well as slow learners by providing a plethora of opportunities to

enhance their skills. Leadership skills are honed through planning and executing college magazines, competitive events and festivals. Besides awarding college toppers in each course, students are felicitated for contributions in fields other than academics through the All-Rounder Achievers' Award. Menter-mentee system of the college ensures that the specific needs of students are addressed.

Advanced Learners

- Centre for Research provides a platform for research training through their various programs.
- Lectures, workshops, and special programmes are organized to provide exposure to beyond the curriculum ideas like students attended a workshop at THSTI under the Science Setu initiative.
- Avgaahan, the International Academic Fest, provides an exposure to learners across disciplines.
- The Short-Term Courses committee offers courses in several fields.
- College maintains mechanisms to facilitate internships and placements.
- College Library with its rich collection of books and e-resources, serves as an important center for learning and research.

Slow Learners

- Teachers conduct remedial classes to help students overcome learning associated challenges.
- Practical classes for science students are an important medium for clearing doubts and hands-on experiential learning.
- Students with special needs are encouraged through various activities organized by departments, enabling unit, placement cell etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3721	161

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Maitreyi college was involved in holistic development of students through experiential, participative and inclusive teaching-learning processes and has efficiently managed to practice student centric approach for quality education in both online and offline mode.

- **Students express their talent and innovation through the platforms offered by various societies, newsletters and magazines.**
- **Field tours, webinars, conferences, workshops and various other events are organized offline as well as online.**
- **The faculty focus on enhancing the learning experience by increasingly incorporating ICT tools, paper presentation etc in classes.**
- **'Rhapsody', the Annual Cultural Festival and 'Avgaahan', the international interdisciplinary annual academic festival provides an enriching learning experience for students. Students develop creative leadership roles by managing social media handles of different departments and societies.**
- **Students built research aptitude through various projects under Central For Research at Maitreyi college. Students are encouraged to do research and publish their work in journals of repute within and outside the college, including the college's peer-reviewed journal, Vantage: Journal of Thematic Analysis (ISSN: 2582-7391).**

Through NCC, NSS and Enactus, student volunteers contribute to societalcauses.

- **The Entrepreneurship Cell, Placement Cell, Enactus and NSS helped students through career counseling sessions and workshops for their all-round growth and mental wellbeing.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Infrastructure-To impart an all-around teaching-learning experience the college provides adequate infrastructural support by Wi-fi, ICT enabled classrooms, seminar halls, computer laboratories, laptops and printers. Computers with NVDA or Hindi OCR software and Lex camera facilities with Jaws and Kurzweil software makes teaching-learning more effective for differently-abled users.**

- **Library and e-Resources-The library, with a rich collection of books, also has subscriptions to various e-resources through N-LIST (over three crore e-Books) and DELNET (over sixteen thousand e-Journals).**
- **Training Sessions- The faculty members regularly upgrade their skills through various e-learning platforms. Several workshops and seminars on digital literacy were attended by various faculty members as well as organized by departments too.**

- **Classroom- Chalk and talk is supplemented by presentations routinely to help students visualize better. Laptops and projectors are commonly used for lectures and presentations. Online teaching comprehensively uses ICT tools, software platforms (like PowerPoint and Google slides), alongside Google Meet, Google Classroom and Zoom for lectures and internal assessments. Some faculty have also created e-contents like YouTube lectures.**

- **Beyond Classroom-The teachers involved in various societies and departments use ICT tools extensively for compiling e-creations, movie screening, organizing seminars, workshops and many more. Students actively participate in several interdisciplinary online competitions organized under 'Avgaahan 2022'. Subscription of 'Business Owl' software was purchased for conducting some of the events under Avgaahan.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

161

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

116

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1757

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that the whole process of IA is transparent and robust.

- **Students are apprised of IA rules through various sources like University website, college prospectus, college and departmental orientation programmes.**

- **Attendance records of students are uploaded monthly on the college website.**

- **The college has set up a "Short of attendance" committee to address the attendance issues.**
- **Students can avail benefit of attendance as per the University rules on grounds of medical condition and active participation in extracurricular activities.**
- **As per the university notification internal assessment is**

- conducted through written assignments, project reports, seminars, tutorials, class tests and quizzes.
- At the beginning of the semester, the nature of assignments and tests are explained to students.
- Assignments and tests are returned after assessment followed by feedback anddiscussion regarding obtained marks.
- In case of request by student, improvement tests and assignments are permitted.
- The teacher-student conversation aids in critically assessing students' strengths and weaknesses.
- The final IA marks along with its break up are communicated to all the students for verification.
- After verification, the duly signed final IA marks are uploaded on the university portal.
- Students can contact the Principal's office in case of any grievances related to IA.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

? The College, as per University guidelines uploads attendance, carries out assignments, tests, projects and quizzes for the purpose of Internal Assessment (IA).

? Every month attendance records are uploaded on the College website. If any discrepancy arises students approach the teachers and corrections are made immediately.

? The college has set up a "Short of attendance" committee which addresses the attendance issues towards the end of the semester.

? Students are informed well on time about the kind of assignments and tests to be given and they get reasonable time to prepare for the same.

? Assignments and tests are returned to students after careful assessment with remarks and feedback.

? Due consideration is given to requests for improvement tests.Many times, teachers take remedial classes/tutorials and

mentor the students before they write their improvement tests and assignments.

? Teachers communicate bifurcation of final IA marks to all the students. In case of any deviation, make a correction at his/her level on reasonable grounds and then submit the same to the office.

? A staff council 'Grievance Committee' is formed at the beginning of the academic session where students can freely approach.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a constituent college of the University of Delhi, the college follows the prescribed curriculum strictly. Currently, the University is offering a Learning Outcome-based Curriculum Framework (LOCF).

The expected learning outcomes include: thorough knowledge of a discipline, strong foundation for higher studies and research, improved critical thinking ability, enhancement in employability and entrepreneurial skills and holistic development.

Teachers and students apprised of the expected outcomes in the following ways:

? LOCF syllabi are available on the University website.

? The college website announces the career opportunities available after completing a particular program.

? College Orientation Programme communicates the generic learning outcomes to the students of the new batch of students. Furthermore, departmental orientation programmes discuss the prospects of that particular program.

? Regular assignments, projects, tests and other assessment

methods aid the reinforcement of the stated course outcomes.

? Various webinars and lectures conducted where experts of different fields are invited and expected outcomes are communicated through the same.

? Many faculty members are involved in various committees formed for designing and restructuring the program and courses.

? Faculties of the college also participate in Refresher courses, FDPs and special lectures to stay informed and updated.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are two components for evaluation i.e., internal assessment (IA) and end-semester examination as per the university rules.

Internal Assessment: IA is a continuous process that includes marks for assignments, tests, and practicals. Assignments and tests help in evaluating the theoretical underpinnings, writing skills, and conceptual clarity. Practicals aid teachers in assessing students on the methodologies used and accurate evidence gathering.

End semester examination - End semester examination assesses students' level of understanding by including a mix of basic, intermediate, and difficult questions. It evaluates cognitive and analytical skills.

LOCF focuses on holistic development and Maitreyi embodies this focus through the following initiatives which allow students to excel in fields other than academic activities.

- The Center for Research, through its Summer Internship Programme and Annual Projects, assesses the critical thinking ability of our students.
- The Placement Cell looks into placement and internship

- opportunities.
- The Entrepreneurship Cell maintains a database of students' start-up initiatives.
- The digital literacy of students is evaluated through their use of various ICT tools.
- The college keeps a track of students opting for further studies through an alumnae database.

The results of different departments are compiled and presented in the Annual day Programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1097

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://maitreyi.ac.in/Datafiles/cms/2022/ANNUAL%20REPORT%20FINAL%20FINAL%20FINAL-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://maitreyi.ac.in/Datafiles/cms/2023/feedback/Students%20feedback%20Report%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://maitreyi.ac.in/topics.aspx?mid=Research%20Projects

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Maitreyi College provides an environment conducive to innovations. The Centre for Research (CFR) promotes research activities. It offers Summer Internship Programmes and Annual Research Programmes, aimed at imparting rigorous training by mentors and providing an opportunity for students to interact with experts. CFR also publishes a biannual, peer-reviewed, multilingual, multidisciplinary journal, Vantage: Journal of Thematic Analysis.

The critical thinking and analytical skills acquired by students are further fueled by Entrepreneurship Cell Meraki, which provides guidance, mentoring, and funding for students to start their start-ups. Regular workshops with successful entrepreneurs provide insights on challenges and opportunities to students. 'Kriti', 'Gulistan', 'Dhriti', 'Urvara', 'Riding Rangers' are the start-up initiatives of the college.

Interactive workshops on varied topics such as research methodology, computational skills, etc., are held for students to help them in ideation and interpretation. FDPs on digital e-pedagogy, e-resources, disability, etc are organized for faculty members. Workshops are also held for non-teaching staff to enhance their technical and computational skills.

Enactus Maitreyi, under projects 'Samya' and 'Misbah' works relentlessly for the upliftment of the marginalized members of the society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

68

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	http://maitreyi.ac.in/topics.aspx?mid=Research%20Supervision
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

47

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

34

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are an integral part of the curriculum. The college organizes field visits, seminars, webinars and social enrichment activities for sensitizing students.

- **NSS organized webinars on Menstrual Hygiene, Omicron, Awareness programs on Digital Literacy etc.**
- **Enabling Unit supports students and faculty to explore themselves beyond their physical capabilities. It organized the First World Disability Conference (WDC) on 'Contemporary Interventions In Disability Discourse'.**
- **Under the flagship of 'Unnat Bharat Abhiyan' a project of MHRD, the college has connected with five villages to engrain social responsibility and organized a Digital Awareness program along with the NSS unit.**

Enactus Maitreyi has used the power of entrepreneurial skills to uplift the livesof people from marginalized sections through

projects like Misbah', 'Samya', 'Swadhin', 'Raahat' and 'Swarnim'.

- The cadets participated in the Combined Annual Training Camps, Republic Day camp, and parades wherein they learn values like nation-building, patriotism, respecting cultural diversity etc. They also participated in government-initiated programmes like 'Swachh Bharat Abhiyan', and 'International Yoga Day'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

87

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3478

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

102

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Maitreyi College, sprawling over 10 acres, offers the following infrastructure to impart an all-around learning experience.

1. Well-lit classrooms, department rooms and bamboo rooms are available for academic and co-curricular activities. Entire campus is Wi-Fi enabled and classrooms have ICT provisions. The well-equipped science laboratories along with facilities like Tissue Culture laboratory, Botanical Garden, Herbal Garden, and Museums enable experiential learning.

2. The ICT infrastructure viz. computer labs, server room provides support for organizing online events whereas the content creation room facilitates content creation by the faculty. The administrative and library staff has the provision of desktop, xerox machines among others. Students and staff are issued laptops on request.

3. The two-storied library offers a rich collection of ~99000 books and also has subscriptions to various e-resources through N-LIST and DELNET.

4. Facilities viz ramps, lifts, wheelchairs and accessible technology viz software (Hindi OCR, Lex Camera), audio books make the campus disabled-friendly.

5. The Bookshop, xerox point, Mother Dairy kiosk, and canteen provide subsidized facilities to students. The underground water tank, water pump, RO plant, water coolers, diesel generators, and COVID-19 adhering washrooms ensure an uninterrupted supply of basic amenities. The self-contained premises has a Bank, Medical room with basic healthcare facilities, CCTV cameras, College van and Public Address System.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Maitreyi College provides a myriad of skill development opportunities to students to ensure their holistic development. The amphitheater (1200 audience), New Auditorium (250 audiences), seminar hall in NSB (150-200 audiences), Video Conferencing Room, Sports ground (5000-8000 spectators), Lecture theatres (100 audience), college parking area and spacious corridors provide suitable infrastructure to facilitate the effective conduct of cultural events, live performances, movie screening, panel discussion etc. Ten cultural societies which function under the umbrella of the Students Union have designated spaces (Students' Union room, Girls' common room, societies room, bamboo rooms) for conducting practice sessions and holding meetings. Apart from providing suitable infrastructure, ICT facilities, the college also has dedicated slots in the timetable facilitating smooth conduct of various co-curricular activities.

The college has facilities for both indoor (Judo, Yoga, Powerlifting, Wrestling, Chess) and outdoor sports (Badminton court, Basketball synthetic court, Football field, Baseball & Softball field, Netball court, Athletic grass track).

The college sports grounds and allied facilities are disabled-friendly. Sports grounds are also used for organizing cultural events, live performances and sports tournaments. The college organizes various sports tournaments on a regular basis to condition students for larger competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.83

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of Maitreyi college is fully automated through SOUL software developed by INFLIBNET. Although the software was

purchased in 2007, the library was automated by 2010 only. College library has a subscription to N-List, DELNET and also has remote access to a number of e-resources and e-journals through the university network system. Special screen reading software like JAWS and KURZWEIL, Lex camera and scanner are available for visually challenged students & faculty members in the library. In addition to this, the library has books on various topics for the physical users and has a collection of some rare books and manuscripts. A Computer Kiosk was also acquired by the Library to facilitate online public access catalogs by students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.7756

File Description	Documents
Any additional information	[View File]
Audited statements of accounts	[View File]
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

330

File Description	Documents
Any additional information	[View File]
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Maitreyi College is committed towards providing quality education to its students and regularly maintains its IT infrastructure.

- The college is connected to the National Knowledge Network via Delhi University Computer Centre which provides free internet access. The entire campus of the college is Wi-Fi enabled.
- Two high configuration servers are installed in the computer lab to maintain the network.
- There are an adequate number of desktops, laptops and printers available in the college for both academic and administrative purposes. Individual laptops are also issued to students and teachers on their request.
- The administrative office is fully automated for activities like students' admission, students' attendance, admit-card etc.
- Accounts department of the college use customized software and softwares like Tally & MS-office for payroll generation, salary management and to process all transactions.
- The college library is automated through SOUL software developed by INFLIBNET. Special screen reading software like

> JAWS and KURZWEIL, Lex camera and scanner are available for visually challenged students & faculty members in the library.
> - Multimedia projectors are installed in classrooms. Faculty members use free softwares such as R, Octaves, Python, MS-office, G-Suite accessories etc. for teaching-learning processes in various departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

1134

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

180.92

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The regular maintenance and care of the college is supervised by college administration with the help of designated care takers, housekeeping staff and security personnel. Housekeeping and Security staff are outsourced. Classrooms are available with necessary infrastructure and the building committee oversees all the maintenance and repair work. The time table committee ensures the proper utilization of all the classrooms. On non-working days, infrastructure is used for conducting other academic and non-academic activities like holding Non-Collegiate Women's Education Board (NCWEB) classes, setting up Centralized Evaluation Centre (CEC) and examinationcenter for School for Open Learning (SOL) etc. The Canteen Committee regularly checks the quality and hygiene standard of food served at the college canteen. The college library is automated through SOUL software and the library committee always suggests new ideas to upgrade the library. The laboratories of the college are well equipped with sophisticated instruments and are maintained by the lab staff. The college campus is Wi-Fi enabled and the maintenance, requisition of ICT related hardware and software is undertaken by the computerization committee. Medical health and hygiene committee takes care of medical facilities available in college. Annual Maintenance Contracts are operative for the maintenance of computers, laboratory equipment etc. while other facilities like canteen, photocopy shop and book shop operate under an annual contract.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

338

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://maitreyi.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2040

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2040

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

116

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

290

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	**No File Uploaded**
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

135

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

81

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Keeping up with the college's robust tradition and commitment to student representation and student participation in various college activities. In the year 2021-22, Student Union elections

were conducted by following a democratic process in offline mode and student representatives were elected for the year.

Various activities and events were conducted by the Students' Union both in online and offline mode this year as well like 'Surya Namaskar', 'International Yoga Day', 'Women's Day', and 'Christmas: A December to Remember' to name a few. The Annual Cultural Festival 'Rhapsody' was also organized by the Students' Union in online mode. Each department also elected its own student representative body which played an active role in organizing departmental fests, events, Freshers' parties and Farewell parties.

Student participation remained vital to the functioning and decision-making of various college committees like the Internal Complaints Committee (ICC), IQAC, NCC and NSS. Over ten cultural societies catering to a wide range of interests, ranging from Abhivyakti (Dramatics society) to Artisto (Fine Arts Society), organized an array of cultural events and competitions in the year 2021-22 as well with the help and participation of student representative bodies throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

111

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association organised e-Sannidhy, 2022, the Annual Alumni Meet on 14th May, 2022 to bring together alumni, faculty and students virtually and to celebrate their mutual association with the Maitreyi Kutumb. This year the distinguished alumnae award was given to 13 notable alumnae of the college. The awardees were : Ms. Meenakshi Khetrapal, Dr. Pooja Gupta, Ms. Deepali Ghosh, Ms. Deepika Chaudhary, Dr. Kiran Kalra, Ms Kavita Mehra, Dr. Rinku Dhanker, Ms Shataakshi Verma, Ms. Romsha, Ms. Tusha, Ms. Ronak Tyagi, Ms. Riya Roy, Ms. Gayathri Ravikumar. The enthusiastic participation of alumni from all across the world, retired faculty members and students made it a grand success.

File Description	Documents
Paste link for additional information	http://maitreyi.ac.in/topics.aspx?mid=Maitreyi%20Alumnae%20Association
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Maitreyi College is committed to a relentless pursuit of knowledge through rigors of research, critical thinking and a sense of social responsibility, and continuously strives to create an egalitarian and team-based work culture that facilitates creativity and an engaged scholarship.

Named after Maitreyi, an eminent scholar and philosopher of the Vedic period, the vision of the college embodies the spirit of its oneness – the relentless pursuit of knowledge irrespective of the social determinants of identity such as gender, caste, religion, region, ethnicity among others, and the ability to adopt innovation while being rooted in one's own system of thought and practice.

The College has a decentralized, inclusive and participative system of governance, operating through a three-tier structure –i) the governing body together with the principal and the IQAC, ii) the faculty through the staff council and its committees, and iii) the students. All three work in sync towards the organization and management of academic, co-curricular, and administrative work in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college with its egalitarian work culture that emphasizes teamwork and believes that the freedom to express themselves is very crucial for students to realize their potential. To ensure the wholesome growth of student's equal stress is laid on curricular, co-curricular, and extracurricular activities.

The essence of Maitreyi College is its bottom-up approach to governance in that all stakeholders – especially the students, have a say in the process of decision making particularly in matters concerning extracurricular and co-curricular activities.

It is the students' representatives viz., the elected office bearers of the college Students' union, and department associations and the various staff council academic, IQAC, Internal Complaints Committee (ICC) and cultural committees such as music, dance, painting, debate, theater, art, gardening, Enactus, etc. who in consultation with the faculty conceptualize, implement and execute the co-curricular and extracurricular activities of the college. In addition to the college yearly magazine, different departments have also published their respective newsletters and magazines, in which students are free to present their ideas. . entrepreneurship,Enactus, etc. who in consultation with the faculty conceptualize, implement and execute the co-curricular and extracurricular activities of the college. In addition to the college yearly magazine, different departments have also published their respective newsletters and magazines, in which students are free to present their ideas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Maitreyi college steers towards its perspective plan by working on the following focal points and institutional strategies like 'Enhancing Teaching-Learning and Resources'; 'Encouraging research and collaborative learning modes'; 'Emphasizing on Graduate Outcomes' and 'Enabling Outreach and Inclusivity'. Though equal emphasis is given to all above points, the effective deployment of the perspective plan can be best illustrated in Encouraging research and collaborative learning modes amongst students.

The effective Institutional Strategic Planning has resulted in the establishment of Center For Research (CFR) in 2019 and "Avgaahan - The International Interdisciplinary Academic Fest" in 2018-19.

"Avgaahan" aims to provide participants with the opportunity to immerse into and investigate various disciplines through innovative and intellectually stimulating activities. Under the aegis of "Avgaahan", a variety of events are held, including business plans, case studies, paper presentations, programming quizzes, creative writing, and photography. This academic activity

is strategically planned to span different time zones around the world to maximize international participation. "Avgaahan" has received tremendous response with 5484 registrations and 1849 participants in 2022.

CFR looks after research activities, and promotes ethics in research. The major activities organized by CFR include the Summer Internship Programme (SIP), Annual Research Programme (ARP), Avlokan- The student presentation session, Student Apprenticeship Programme (SAP), Training Workshop and Equinox, The Annual International Conference. Moreover, two volumes of peer-reviewed, biannual, multilingual, multidisciplinary, open-access e-journal 'Vantage: Journal of Thematic Analysis' (ISSN: 2582-7391) were released.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.maitreyi.ac.in/SearchContentDetails.aspx?mid=1&mn=avgaahan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Maitreyi College consists of:

- The Governing Body which comprises Chairperson, Treasurer, Principal as Member Secretary, 2 University representatives, 2 Teacher representatives, 1 Non-teaching staff, and 10 External members.
- The Principal of the institution is assisted by the Staff Council, Bursar, IQAC, Teachers-in-Charge, and Non-Teaching staff.
- The Staff Council includes the Principal, permanent faculty, Librarian, and an elected Council Secretary.
- The Bursar is responsible for internal finance and matters related to financial audits.
- IQAC is composed of the Principal; a Governing Body representative; faculty representatives; one nominee each from alumni, employer, local society and students; an administrative representative and a member from accounts.
- The ICC consists of 3 faculty members with the senior

- teacher as Presiding Officer. An external member is co-opted with 3 elected student representatives.
- Each department is led by a Teacher-in-Charge who interfaces between the college administration and stakeholders of the department.
- The Administration functions with the Administrative Officer, Section officers, Sr. P.A to Principal and other staff.
- The Head Librarian is assisted by other staff to maintain the infrastructure of the library.
- The Students' Union comprises 4 elected student office bearers, a faculty convener, and 3 faculty advisors.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://maitreyi.ac.in/topics.aspx?mid=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Maitreyi College provides research and travel grants for teaching and non-teaching staff. Staff have access to various leaves during

their service period and are provided with retirement benefits, provident fund, National Pension System, medical reimbursements, LTC/HTC, children's education allowance, and ward quota scheme as per university regulations.

The College provides medical facilities for its staff which is complemented by counseling services, medical camps, awareness programmes, yoga sessions and workshops for the holistic well-being of the staff. Special welfare measures were taken during the pandemic. These include the installation of touch-free sensor taps in washrooms, sensor lights in the staff room, college office and Principal's room, and organization of regular sanitation drives.

ICT facilities are provided to facilitate online teaching-learning. Library facilities are also extended online through N-LIST, DELNET, and INFLIBNET. Maitreyi College places a strong emphasis on a sensitive and enabling infrastructure for its specially-abled staff and has special screen reading software like JAWS and KURZWEIL for visually challenged faculty members and a lex camera for specially-abled faculty members.The college also provides a Uniform allowance for group D employees.

The organization of sports day creates opportunities for bonding between teaching and non-teaching staff. The non-teaching staff use sports facilities not only for intra and inter-college sports competitions but also for their everyday recreation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File]()
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching staff follows the UGC prescribed Merit Promotion Scheme (MPS) 1998, Career Advancement Scheme (CAS) 2010 and CAS 2018 guidelines wherein every faculty member fills the APAR (Annual Performance Appraisal Report) under the PBAS (Performance Based Appraisal Scheme). The APAR is significant for career advancement of the teachers especially when they apply for promotions. The Internal Quality Assurance Committee (IQAC) of the college plays a significant role in the screening process associated with the promotions of the teaching faculty.

For non-teaching staff too, the college follows the UGC norms which require the staff member to fill out a self-appraisal form - APAR. This proforma is certified by the reporting officer of the staff member and is submitted to the office. Thereafter the reports of the last three or five years are taken into account for the promotion of the staff member as per the recruitment rule. This entire process is confidential. There were no unsatisfactory reports in the last year. The achievements of the non-teaching staff are also documented in the college annual report.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a simple and definitive financial management and resource mobilization system. The auditing procedure carried out by the institution is elucidated below:

Internal Audits are performed annually by statutory financial auditors. The financial statements are prepared by a Chartered Accountant empaneled with the Institute of Chartered Accountant of India (ICAI). There are several checkpoints for the scrutiny, verification, and approval of the financial statements, namely, the Section Officer (Accounts), the Bursar, the Principal, and finally the Governing Body. After the approval by the Governing Body, the annual audited accounts statement, duly verified by the Chartered Accountant is submitted to the Director, South Campus and then forwarded to Director of Higher Education and the Secretary, University Grants Commission for further necessary action. All financial statements, viz., Balance Sheets, Income statements, Cash flow statements, and Annual Salary statements are carefully vetted by the University Grants Commission. Records of all financial transactions are kept by the institution, which is produced when needed to address questions raised by the auditors. Jitin Tyagi and Associates did the internal audit for the financial year, 2021-22, and the audit report was found satisfactory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.88450

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is mainly funded by UGC. Funds are also received from the Government of NCT Delhi. Some funds are generated through participation as the Central Evaluation Center (CEC) and by renting out space for a bank, photocopy shop, stationary, canteen and through various cultural activities of the college. Faculty members receive funding for research projects. Registration fees for events like Workshops and Seminars, fees for short-term courses and one-time membership fee payment for Alumni Association also provide funding.

The library allocates funds to departments to purchase reference materials. The purchases are made by the purchase committee through a separate GeM portal/Central Public Procurement Portal. All college expenses are sanctioned and approved by the Principal after receiving requisitions from concerned departments and individuals. A statement of expenditure and accounting is submitted to the Bursar and the Section Officer (Accounts) for necessary action. Funds are utilized for repair and maintenance of the college infrastructure, transportation facility, administrative and general expenses like electricity, water and telephone. The recurring grants are utilized for salary, pension, and retirement benefits. For student freeships and startups funding, the college utilizes its college fees and donations from retired faculty members and philanthropists.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. ICT as an Integral Part of Capacity Development

Several ICT-enabled initiatives were undertaken by the college. The interdisciplinary academic fest Avgaahan, digital literacy workshops, and short-term courses were conducted in the online mode. In addition to the College yearly magazine different departments, Placement-cell and E-cell have come up with their own e-publications. Annual college Freshers' Programme, the college festival Rhapsody, and Department meetings were conducted online and offlinemode. Webinars on issues of academic and social relevance and ICT skill enhancement programs were organized. Online access to research and study material was also made available.

2. Enhancing Activities of the Professional Grooming Advisory Board (ACPG)

The ACPG, an initiative of the IQAC. It has two roles: Advisory Body for Implementation of Centre for Research (CFR) Initiatives; Execution of the Summer Internship Programmes (SIP) by overseeing the process of proposal invitation, shortlisting, external reviews, organizing Avlokan, the project presentation session by students. Conducting research methodology workshops to train students and mentors organizing the Annual International Conference, Equinox. Organizing educational excursions for each department of the college and also manages financial aid and logistics.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional reviews

Periodic data collection mechanism and feedback system are the two institutional review procedures in practice.

A repository of Google Drive links for documents and spreadsheets are used which enables immediate data retrieval for quality assessment purposes and in supplementing improvement. An online form is used to collect feedback from students, parents and alumni for any event and their concerns. Data thus collected is tabulated and analyzed.

The college has witnessed an increase in interactive sessions and engagement with the alumni. This practice helps us review their professional achievements and also helps us build a robust network of professionals.

Teaching-learning reforms

To enhance experiential learning the number of talks, workshops/training sessions, conferences, and other events at national and international levels have been steadily increased. The college invited a total of 164 national and international speakers in the period.

The NSS conducted social welfare tasks such as Digital Awareness and Nasha Mukti. The Placement-Cell was able to put 355 companies on board, as a result 420 students got their internships and 88students got their jobs through campus recruitment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://maitreyi.ac.in/Datafiles/cms/2022/ANNUAL%20REPORT%20FINAL%20FINAL%20FINAL-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Maitreyi strives to empower its students by educating and grooming them in a gender-equal and sensitive environment. Gender issues are perked up in college through several activities like lectures, movie screenings, seminars, theatrical performances etc. by the different departments and societies of the College. To provide an integrated approach to understand the social and cultural constructions of gender several webinars and seminars were organized on themes such as 'Gender Equality and Women Empowerment', 'Dalit Women Heroes and National Struggle' and 'Women with Disabilities'. A poster making competition on the theme 'Mahila ke Badte Kadam' was also organized. 'Center for Women Empowerment' was established in the college. The college celebrated International Women's Day, to recognize the achievements of our students.

Gender sensitive awareness is also disseminated through multiple publications of the College. The college has an Internal Complaints committee that looks into complaints of incidents of gender-based harassment, if reported by any stakeholder. The Anti-Ragging Committee and the Discipline Committee of the College ensure the safety of all students. The College also has a Women's Development Cell that organizes events to create awareness about gender equality. CCTV cameras have been installed in various parts of the College to restrain any unanticipated incident.

Proof Link:www.maitreyi.ac.in/Datafiles/cms/2023/AQAR

2021-22/C7/7.1.1 B.pdf

File Description	Documents
Annual gender sensitization action plan	http://maitreyi.ac.in/Datafiles/cms/2023/ordinances%20policies/Gender%20sensitization%20Policy.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.1 B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Maitreyi College ensures the management of degradable and non-degradable waste through several initiatives with the primary focus to reduce, reuse and recycle the waste.

Solid waste is collected and segregated at the source using colour-coded bins. Garden waste like leaves, grass and annual plants, are put in pits and naturally converted to nutrient-rich manure through aerial oxidation. Dried branches are used as support for the annuals and as protection cover for plants.The College has banned single-use plastic and proudly boasts of a 'Plastic Free Campus'. Under project Urvara, the biodegradable waste generated in the College canteen is converted into manure by the fungal composting method and is also made available for sale.

Ball-cocks in the tanks, sensor taps have been installed in the washrooms to avoid water wastage. Water rejected by the RO plant is collected and reused for flushing toilets. To minimize hazardous chemicals waste, microscale techniques and green chemistry principles are encouraged in laboratories. Dilute solutions of chemicals are used to minimize the pollution. Hazardous chemicals like phenol are recycled and reused in subsequent experiments after distillation.

E-waste collection drives are conducted periodically and waste generated is given to certified vendors for recycling. Used paper and old practical files are collected and recycled by M/s Jaagruti Waste Paper Recycling Services.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Maitreyi administers inclusiveness by extending equitable access to the students from socially disadvantaged communities. Essentially, all reservation policies of the Government of India and University of Delhi are strictly adhered to and followed in the admission process.

Our teachers are open to adopting a bilingual mode of teaching, whenever required. Various mentor-mentee groups ensure that academic and psychological support is provided to every student. Remedial classes are organized for students who require additional academic support. The College offers scholarships, free-ships and fee concessions to students from economically weaker sections.

The Enabling Unit of college works for the welfare and the overall upliftment of Divyangjan. To enable visually impaired students and teachers to carry out the academic tasks independently, the college procured three computers and three notebooks with necessary software (NVDA Hindi OCR, Lex Camera, etc.) and also has 'Reader-Writer Bank'. To strengthen the fitness of Divyangjan, Sashakta Nodal Sports Centre has been established, where paralympic players of national and international levels practice. We are a part of the 'Unnat Bharat Abhiyan', an MHRD initiative, where our students and faculty actively contribute toward collaborative and transformational changes in rural India. We are also proud to be a part of the 'Ek Bharat –Shreshtha Bharat' initiative which celebrates cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Maitreyi College works enthusiastically toward promoting and perpetuating constitutional values and social responsibilities. We inculcate the importance of the Right to Vote by conducting elections of the various student bodies in a completely democratic manner.

Multiple short term and professional courses are offered to students like 'Legal Literacy' that enables our students to become aware of their legal rights. Students learn the use of science and technology where they check their plagiarism and provide references/sources, thereby learning and practicing academic and research ethics. The lectures are complemented with the screening of documentaries, visits to Parliament, nearby police stations and courts, to allow students to interact with the real environment and understand their sense of duties and responsibilities.

The College also observed 'Vigilance Awareness Week' to foster values of honesty among stakeholders and pledge to fight against corruption. Our College celebrated Swachhta Pakhwada under the 'Swachh Bharat Abhiyaan', wherein students undertook cleanliness drives in and around the college campus. The NCC cadets of college attended various national and international camps, thereby inculcating values of patriotic commitment. The college conducted several outreach programmes, to inculcate social empathy among our students. For example, our students support and enable the sale of candles made by sex workers and also visit government schools to teach menstrual hygiene.

Proof Link: www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.9 Final.pdf

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.9 Final.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We believe in educating and grooming our students in an environment that connects them to their national roots and culture while also teaching them to be sensitive to global ethos and values.

Independence and Republic Day are celebrated annually with great zeal and patriotic fervor. Several theme-based events and competitions like painting, singing, poetry, debate, and various cultural programmes were organized to familiarize students with

the country's heritage. To commemorate 75 years of progressive India, several competitions, webinars and cultural events were organized under the 'Azadi ka Amrit Mahotsav' campaign.

To encourage athletics, we organized the Annual Sports Festival Agaaz. The College celebrated the International Day of Yoga every year to bring home to its stakeholders the relevance of practicing yoga for physical and mental well-being.

To educate and sensitize students towards the environmental issues, several seminars, tree plantation drives, rallies, slogan writing, poster making etc. were organized on the occasion of important environmental days such as World Environment Day, Earth Day. Since the launch of the 'Swachh Bharat Abhiyan', our college has undertaken several initiatives to inculcate a sense of hygiene and sanitation and to spread awareness regarding the same. We commemorated International Women's Day, by felicitating the young achievers of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1: Eco-consciousness – Towards sustainable development

Maitreyi has adopted a scientific approach towards sustenance viz. encourage plants that have pollution scavenging potential, calculating, analyzing and reducing carbon footprint, banning single-use plastic, well-maintained Rainwater Harvesting systems, and installation of solar street lights, LEDs, and sensor taps and switches. The college regularly organizes plantation drives and awareness programmes to sensitize, sustain and strengthen the thrust of these initiatives. In 21-22, the college won several awards like Persian cup for Best Garden, second prize in Herbal

Garden, etc.

Effective implementation of this practice requires substantial financial support which is a constant challenge. These initiatives primarily involve student volunteers, so time constraints and balancing the teaching-learning process are constant problems.

Best Practice - 2: Research and pedagogy: Fostering ethics, critical thinking and reflexivity

To inculcate a research environment in the College, Centre for Research (CFR) looks after research activities, and promotes ethics in research. The major activities organized by CFR include the Summer Internship Programme (SIP), Annual Research Programme (ARP), Avlokan- The student presentation session, Student Apprenticeship Programme (SAP), Training Workshop and Equinox, The Annual International Conference. A total of 6 ARPSand 27 SIPSare being funded by the Centre for Research for academic year 2021-22. Moreover, two volumes of peer-reviewed, biannual, multilingual, multidisciplinary, open-access e-journal 'Vantage: Journal of Thematic Analysis' (ISSN: 2582-7391) were released. Withthe increase in the number of projects every year, separate space dedicated for CFR is required.

Proof Link: www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.2.1 BP.pdf

File Description	Documents
Best practices in the Institutional website	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.2.1 BP.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institutional distinctiveness lies in the exceptional endeavors that we have undertaken towards empowering students by encouraging self-reliance, and making them aware of the opportunities which lie ahead for them. We strive hard to provide equal opportunities to all our students including differently-

abled and special-needs individuals.

We provide streamlined platforms and opportunities for all interested students to pursue their vision and goals in and beyond the classroom. Meraki, the Entrepreneurship Cell (E-Cell) is one such endeavor that makes our students self- reliant through self-employment and entrepreneurship during their graduation period through its different schemes. Horizon, the Placement Cell strives tirelessly to create internship and placement opportunities for students in leading companies and trains them to be industry ready. The Enabling Unit actively engages itself to organize events to substantiate and improve the understanding of issues related to disabilities and the teaching-learning process.

A deep commitment to promote research aptitude and scientific enquiry is another distinguishing feature of the College. The Centre for Research conducts research projects every year under its SIPS AND ARPS where the students conduct research in potential fields and on relevant topics under the guidance and mentorship of our experienced faculty members. CFR also publishes its bi-annual, peer reviewed, thematic journal Vantage: Journal of Thematic Analysis with ISSN: 2582-7391.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum planning and delivery at Maitreyi has been guided by evolving pedagogical techniques. Various online curriculum delivery platforms (Google Classroom, Google Meet, Zoom) were used in order to ensure uninterrupted learning during lockdown. Teaching methodology essentially includes classroom lectures along with participatory activities like group discussions, quizzes, and presentations. All curricular and curricular enrichment initiatives are notified to students through the college website and other platforms.

Academic sessions start according to university guidelines, although planning for curriculum delivery is done much before the beginning of the actual semester. The Workload, and the Timetable Committee with Teacher In-charge of respective departments ensure the implementation of class schedule. To ensure the smooth conduct of classes and flexibility to students for study papers of their choice, slots for Ability Enhancement Compulsory Course (AECC), and Generic Elective (GE) are fixed across departments. Students are allowed to fill their choice for GE, SEC, and AECC through Google form.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Curriculum delivery is implemented in a well-planned manner as directed by the university academic calendar. The students are notified for the same to balance between academics and co-curricular activities. This year, University followed three different academic calendars, each for first, second-, and third-year students.

The College follows both formative and summative assessment methodology in adherence to the university guidelines. Formative assessment includes internal assessments (assignments, tests, quizzes, etc.) for theory, and continuous evaluation for practical papers. Students are encouraged to prepare e-assignments which include recorded presentations and experiments helping them keep pace with new-age learning premised upon technology.Summative assessment is done in the form of end-semester exams (theory and practical), according to the university schedule.

The college takes leadin practicing other techniques of evaluation like experience-oriented activities and consequent report submission. This includes field visits to laboratory, industry, biodiversity parks etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

307

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Maitreyi College strives to inculcate ethical values in the students through class discussions as well as curricular enrichment activities.

Professional ethics are through courses covering varied contexts such as:

- Awareness about the processes of Intellectual Property Rights.
- Knowledge of effective self-conduct in public interactions and interviews through soft skills training.
- Exposure to methodologies of research, awareness about plagiarism and academic ethics.

Gender sensitivity is encouraged by:

- Appreciating women's issues through a study of women's literary writings.
- Creating awareness about reproductive health, reproduction systems and contraception.
- Release of various college publications dedicated to issues of gender and social relevance viz. Samvedana, Sociologue and Maitreyikriti as well as organization of periodic activities highlighting the social construction of gender across cultures.

Sensitivity to human values and inclusivity is introduced via various courses and events conducted by NSS, Enabling Unit and Enactus including:

- Digital awareness, and women education.
- Awareness about food, nutrition, and health.
- Discussions on public health including nutritional deficiency diseases and social health problems.

Environmental awareness: Environmental awareness is introduced through the EVS paper and other courses such as Principles of ecology, Ecology and wildlife management.

Values Strengthened through Curricular Enrichment Initiatives

The following initiatives further encourage value-learning in classroom teaching: The Centre for Research, E- Cell, Placement Cell, Internal Complaints Committee (ICC) etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

158

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1215

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://maitreyi.ac.in/topics.aspx?mid=Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://maitreyi.ac.in/topics.aspx?mid=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1275

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

564

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Maitreyi College strives for holistic development of advanced as well as slow learners by providing a plethora of opportunities to enhance their skills. Leadership skills are honed through planning and executing college magazines, competitive events and festivals. Besides awarding college toppers in each course, students are felicitated for contributions in fields other than academics through the All-Rounder Achievers' Award. Menter-mentee system of the college ensures that the specific needs of students are addressed.

Advanced Learners

- Centre for Research provides a platform for research training through their various programs.
- Lectures, workshops, and special programmes are organized to provide exposure to beyond the curriculum ideas like students attended a workshop at THSTI under the Science Setu initiative.
- Avgaahan, the International Academic Fest, provides an exposure to learners across disciplines.
- The Short-Term Courses committee offers courses in several fields.
- College maintains mechanisms to facilitate internships and placements.
- College Library with its rich collection of books and e-resources, serves as an important center for learning and research.

Slow Learners

- Teachers conduct remedial classes to help students overcome learning associated challenges.
- Practical classes for science students are an important

- **medium for clearing doubts and hands-on experiential learning.**
- **Students with special needs are encouraged through various activities organized by departments, enabling unit, placement cell etc.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3721	**161**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Maitreyi college was involved in holistic development of students through experiential, participative and inclusive teaching-learning processes and has efficiently managed to practice student centric approach for quality education in both online and offline mode.

- **Students express their talent and innovation through the platforms offered by various societies, newsletters and magazines.**
- **Field tours, webinars, conferences, workshops and various other events are organized offline as well as online.**
- **The faculty focus on enhancing the learning experience by increasingly incorporating ICT tools, paper presentation etc in classes.**
- **'Rhapsody', the Annual Cultural Festival and 'Avgaahan', the international interdisciplinary annual academic festival provides an enriching learning experience for students. Students develop creative leadership roles by managing social media handles of different departments**

and societies.
- **Students built research aptitude through various projects under Central For Research at Maitreyi college. Students are encouraged to do research and publish their work in journals of repute within and outside the college, including the college's peer-reviewed journal, Vantage: Journal of Thematic Analysis (ISSN: 2582-7391).**

Through NCC, NSS and Enactus, student volunteers contribute to societalcauses.

- **The Entrepreneurship Cell, Placement Cell, Enactus and NSS helped students through career counseling sessions and workshops for their all-round growth and mental wellbeing.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Infrastructure-To impart an all-around teaching-learning experience the college provides adequate infrastructural support by Wi-fi, ICT enabled classrooms, seminar halls, computer laboratories, laptops and printers. Computers with NVDA or Hindi OCR software and Lex camera facilities with Jaws and Kurzweil software makes teaching-learning more effective for differently-abled users.**

- **Library and e-Resources-The library, with a rich collection of books, also has subscriptions to various e-resources through N-LIST (over three crore e-Books) and DELNET (over sixteen thousand e-Journals).**
- **Training Sessions- The faculty members regularly upgrade their skills through various e-learning platforms. Several workshops and seminars on digital literacy were attended by various faculty members as well as organized by departments too.**

- **Classroom- Chalk and talk is supplemented by presentations routinely to help students visualize**

better. Laptops and projectors are commonly used for lectures and presentations. Online teaching comprehensively uses ICT tools, software platforms (like PowerPoint and Google slides), alongside Google Meet, Google Classroom and Zoom for lectures and internal assessments. Some faculty have also created e-contents like YouTube lectures.

- **Beyond Classroom-The teachers involved in various societies and departments use ICT tools extensively for compiling e-creations, movie screening, organizing seminars, workshops and many more. Students actively participate in several interdisciplinary online competitions organized under 'Avgaahan 2022'. Subscription of 'Business Owl' software was purchased for conducting some of the events under Avgaahan.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

162

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

161

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

116

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1757

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that the whole process of IA is transparent and robust.

- Students are apprised of IA rules through various sources like University website, college prospectus, college and departmental orientation programmes.

- Attendance records of students are uploaded monthly on the college website.

- The college has set up a "Short of attendance" committee to address the attendance issues.
- Students can avail benefit of attendance as per the University rules on grounds of medical condition and active participation in extracurricular activities.
- As per the university notification internal assessment is conducted through written assignments, project reports, seminars, tutorials, class tests and quizzes.
- At the beginning of the semester, the nature of assignments and tests are explained to students.
- Assignments and tests are returned after assessment followed by feedback anddiscussion regarding obtained marks.
- In case of request by student, improvement tests and assignments are permitted.
- The teacher-student conversation aids in critically assessing students' strengths and weaknesses.
- The final IA marks along with its break up are communicated to all the students for verification.
- After verification, the duly signed final IA marks are uploaded on the university portal.
- Students can contact the Principal's office in case of any grievances related to IA.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

? The College, as per University guidelines uploads attendance, carries out assignments, tests, projects and quizzes for the purpose of Internal Assessment (IA).

? Every month attendance records are uploaded on the College website. If any discrepancy arises students approach the teachers and corrections are made immediately.

? The college has set up a "Short of attendance" committee which addresses the attendance issues towards the end of the semester.

? Students are informed well on time about the kind of assignments and tests to be given and they get reasonable time to prepare for the same.

? Assignments and tests are returned to students after careful assessment with remarks and feedback.

? Due consideration is given to requests for improvement tests.Many times, teachers take remedial classes/tutorials and mentor the students before they write their improvement tests and assignments.

? Teachers communicate bifurcation of final IA marks to all the students. In case of any deviation, make a correction at his/her level on reasonable grounds and then submit the same to the office.

? A staff council 'Grievance Committee' is formed at the beginning of the academic session where students can freely approach.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being a constituent college of the University of Delhi, the college follows the prescribed curriculum strictly. Currently, the University is offering a Learning Outcome-based Curriculum Framework (LOCF).

The expected learning outcomes include: thorough knowledge of a

discipline, strong foundation for higher studies and research, improved critical thinking ability, enhancement in employability and entrepreneurial skills and holistic development.

Teachers and students apprised of the expected outcomes in the following ways:

? LOCF syllabi are available on the University website.

? The college website announces the career opportunities available after completing a particular program.

? College Orientation Programme communicates the generic learning outcomes to the students of the new batch of students. Furthermore, departmental orientation programmes discuss the prospects of that particular program.

? Regular assignments, projects, tests and other assessment methods aid the reinforcement of the stated course outcomes.

? Various webinars and lectures conducted where experts of different fields are invited and expected outcomes are communicated through the same.

? Many faculty members are involved in various committees formed for designing and restructuring the program and courses.

? Faculties of the college also participate in Refresher courses, FDPs and special lectures to stay informed and updated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are two components for evaluation i.e., internal

assessment (IA) and end-semester examination as per the university rules.

Internal Assessment: IA is a continuous process that includes marks for assignments, tests, and practicals. Assignments and tests help in evaluating the theoretical underpinnings, writing skills, and conceptual clarity. Practicals aid teachers in assessing students on the methodologies used and accurate evidence gathering.

End semester examination - End semester examination assesses students' level of understanding by including a mix of basic, intermediate, and difficult questions. It evaluates cognitive and analytical skills.

LOCF focuses on holistic development and Maitreyi embodies this focus through the following initiatives which allow students to excel in fields other than academic activities.

- The Center for Research, through its Summer Internship Programme and Annual Projects, assesses the critical thinking ability of our students.
- The Placement Cell looks into placement and internship opportunities.
- The Entrepreneurship Cell maintains a database of students' start-up initiatives.
- The digital literacy of students is evaluated through their use of various ICT tools.
- The college keeps a track of students opting for further studies through an alumnae database.

The results of different departments are compiled and presented in the Annual day Programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1097

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>http://maitreyi.ac.in/Datafiles/cms/2022/ANNUAL%20REPORT%20FINAL%20FINAL%20FINAL-1.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://maitreyi.ac.in/Datafiles/cms/2023/feedback/Students%20feedback%20Report%202021-22.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://maitreyi.ac.in/topics.aspx?mid=Research%20Projects

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Maitreyi College provides an environment conducive to innovations. The Centre for Research (CFR) promotes research activities. It offers Summer Internship Programmes and Annual Research Programmes, aimed at imparting rigorous training by mentors and providing an opportunity for students to interact with experts. CFR also publishes a biannual, peer-reviewed, multilingual, multidisciplinary journal, Vantage: Journal of Thematic Analysis.

The critical thinking and analytical skills acquired by students are further fueled by Entrepreneurship Cell Meraki, which provides guidance, mentoring, and funding for students to

start their start-ups. Regular workshops with successful entrepreneurs provide insights on challenges and opportunities to students. 'Kriti', 'Gulistan', 'Dhriti', 'Urvara', 'Riding Rangers' are the start-up initiatives of the college.

Interactive workshops on varied topics such as research methodology, computational skills, etc., are held for students to help them in ideation and interpretation. FDPs on digital e-pedagogy, e-resources, disability, etc are organized for faculty members. Workshops are also held for non-teaching staff to enhance their technical and computational skills.

Enactus Maitreyi, under projects 'Samya' and 'Misbah' works relentlessly for the upliftment of the marginalized members of the society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

68

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	http://maitreyi.ac.in/topics.aspx?mid=Research%20Supervision
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

47

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

34

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are an integral part of the curriculum. The college organizes field visits, seminars, webinars and social enrichment activities for sensitizing students.

- NSS organized webinars on Menstrual Hygiene, Omicron, Awareness programs on Digital Literacy etc.
- Enabling Unit supports students and faculty to explore themselves beyond their physical capabilities. It organized the First World Disability Conference (WDC) on 'Contemporary Interventions In Disability Discourse'.
- Under the flagship of 'Unnat Bharat Abhiyan' a project of MHRD, the college has connected with five villages to engrain social responsibility and organized a Digital Awareness program along with the NSS unit.

Enactus Maitreyi has used the power of entrepreneurial skills to uplift the livesof people from marginalized sections through projects like Misbah', 'Samya', 'Swadhin', 'Raahat' and 'Swarnim'.

- The cadets participated in the Combined Annual Training Camps, Republic Day camp, and parades wherein they learn values like nation-building, patriotism, respecting cultural diversity etc. They also participated in government-initiated programmes like 'Swachh Bharat Abhiyan', and 'International Yoga Day'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

87

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File]()

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3478

File Description	Documents
Report of the event	[View File]()
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File]()

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

102

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Maitreyi College, sprawling over 10 acres, offers the following infrastructure to impart an all-around learning experience.

1. Well-lit classrooms, department rooms and bamboo rooms are available for academic and co-curricular activities. Entire campus is Wi-Fi enabled and classrooms have ICT provisions. The well-equipped science laboratories along with facilities like Tissue Culture laboratory, Botanical Garden, Herbal Garden, and Museums enable experiential learning.
2. The ICT infrastructure viz. computer labs, server room provides support for organizing online events whereas the content creation room facilitates content creation by the faculty. The administrative and library staff has the provision of desktop, xerox machines among others. Students and staff are issued laptops on request.
3. The two-storied library offers a rich collection of ~99000 books and also has subscriptions to various e-resources through N-LIST and DELNET.
4. Facilities viz ramps, lifts, wheelchairs and accessible technology viz software (Hindi OCR, Lex Camera), audio books make the campus disabled-friendly.
5. The Bookshop, xerox point, Mother Dairy kiosk, and canteen provide subsidized facilities to students. The underground water tank, water pump, RO plant, water coolers, diesel generators, and COVID-19 adhering washrooms ensure an uninterrupted supply of basic amenities. The self-contained premises has a Bank, Medical room with basic healthcare facilities, CCTV cameras, College van and Public Address System.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Maitreyi College provides a myriad of skill development opportunities to students to ensure their holistic development. The amphitheater (1200 audience), New Auditorium (250 audiences), seminar hall in NSB (150-200 audiences), Video Conferencing Room, Sports ground (5000-8000 spectators), Lecture theatres (100 audience), college parking area and spacious corridors provide suitable infrastructure to facilitate the effective conduct of cultural events, live

performances, movie screening, panel discussion etc. Ten cultural societies which function under the umbrella of the Students Union have designated spaces (Students' Union room, Girls' common room, societies room, bamboo rooms) for conducting practice sessions and holding meetings. Apart from providing suitable infrastructure, ICT facilities, the college also has dedicated slots in the timetable facilitating smooth conduct of various co-curricular activities.

The college has facilities for both indoor (Judo, Yoga, Powerlifting, Wrestling, Chess) and outdoor sports (Badminton court, Basketball synthetic court, Football field, Baseball & Softball field, Netball court, Athletic grass track).

The college sports grounds and allied facilities are disabled-friendly. Sports grounds are also used for organizing cultural events, live performances and sports tournaments. The college organizes various sports tournaments on a regular basis to condition students for larger competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

57

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.83

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of Maitreyi college is fully automated through SOUL software developed by INFLIBNET. Although the software was purchased in 2007, the library was automated by 2010 only. College library has a subscription to N-List, DELNET and also has remote access to a number of e-resources and e-journals through the university network system. Special screen reading software like JAWS and KURZWEIL, Lex camera and scanner are available for visually challenged students & faculty members in the library. In addition to this, the library has books on various topics for the physical users and has a collection of some rare books and manuscripts. A Computer Kiosk was also acquired by the Library to facilitate online public access catalogs by students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.7756

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

330

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Maitreyi College is committed towards providing quality education to its students and regularly maintains its IT infrastructure.

- **The college is connected to the National Knowledge**

- Network via Delhi University Computer Centre which provides free internet access. The entire campus of the college is Wi-Fi enabled.
- Two high configuration servers are installed in the computer lab to maintain the network.
- There are an adequate number of desktops, laptops and printers available in the college for both academic and administrative purposes. Individual laptops are also issued to students and teachers on their request.
- The administrative office is fully automated for activities like students' admission, students' attendance, admit-card etc.
- Accounts department of the college use customized software and softwares like Tally & MS-office for payroll generation, salary management and to process all transactions.
- The college library is automated through SOUL software developed by INFLIBNET. Special screen reading software like JAWS and KURZWEIL, Lex camera and scanner are available for visually challenged students & faculty members in the library.
- Multimedia projectors are installed in classrooms. Faculty members use free softwares such as R, Octaves, Python, MS-office, G-Suite accessories etc. for teaching-learning processes in various departments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

1134

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

180.92

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The regular maintenance and care of the college is supervised by college administration with the help of designated care takers, housekeeping staff and security personnel. Housekeeping and Security staff are outsourced. Classrooms are available with necessary infrastructure and the building committee oversees all the maintenance and repair work. The time table committee ensures the proper utilization of all the classrooms. On non-working days, infrastructure is used for conducting other academic and non-academic activities like holding Non-Collegiate Women's Education Board (NCWEB) classes, setting up Centralized Evaluation Centre (CEC) and examinationcenter for School for Open Learning (SOL) etc. The Canteen Committee regularly checks the quality and hygiene standard of food served at the college canteen. The college library is automated through SOUL software and the library committee always suggests

new ideas to upgrade the library. The laboratories of the college are well equipped with sophisticated instruments and are maintained by the lab staff. The college campus is Wi-Fi enabled and the maintenance, requisition of ICT related hardware and software is undertaken by the computerization committee. Medical health and hygiene committee takes care of medical facilities available in college. Annual Maintenance Contracts are operative for the maintenance of computers, laboratory equipment etc. while other facilities like canteen, photocopy shop and book shop operate under an annual contract.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

338

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://maitreyi.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2040

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2040

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

116

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

290

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

135

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

81

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Keeping up with the college's robust tradition and commitment to student representation and student participation in various college activities. In the year 2021-22, Student Union elections were conducted by following a democratic process in offline mode and student representatives were elected for the year.

Various activities and events were conducted by the Students' Union both in online and offline mode this year as well like 'Surya Namaskar', 'International Yoga Day', 'Women's Day', and 'Christmas: A December to Remember' to name a few. The Annual Cultural Festival 'Rhapsody' was also organized by the Students' Union in online mode. Each department also elected its own student representative body which played an active role in organizing departmental fests, events, Freshers' parties and Farewell parties.

Student participation remained vital to the functioning and decision-making of various college committees like the Internal Complaints Committee (ICC), IQAC, NCC and NSS. Over ten cultural societies catering to a wide range of interests, ranging from Abhivyakti (Dramatics society) to Artisto (Fine Arts Society), organized an array of cultural events and competitions in the year 2021-22 as well with the help and participation of student representative bodies throughout the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

111

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association organised e-Sannidhy, 2022, the Annual Alumni Meet on 14th May, 2022 to bring together alumni, faculty and students virtually and to celebrate their mutual association with the Maitreyi Kutumb. This year the distinguished alumnae award was given to 13 notable alumnae of the college. The awardees were : Ms. Meenakshi Khetrapal, Dr. Pooja Gupta, Ms. Deepali Ghosh, Ms. Deepika Chaudhary, Dr. Kiran Kalra, Ms Kavita Mehra, Dr. Rinku Dhanker, Ms Shataakshi Verma, Ms. Romsha, Ms. Tusha, Ms. Ronak Tyagi, Ms. Riya Roy, Ms. Gayathri Ravikumar. The enthusiastic participation of alumni from all across the world, retired faculty members and students made it a grand success.

File Description	Documents
Paste link for additional information	http://maitreyi.ac.in/topics.aspx?mid=Maitreyi%20Alumnae%20Association
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Maitreyi College is committed to a relentless pursuit of knowledge through rigors of research, critical thinking and a sense of social responsibility, and continuously strives to create an egalitarian and team-based work culture that facilitates creativity and an engaged scholarship.

Named after Maitreyi, an eminent scholar and philosopher of the Vedic period, the vision of the college embodies the spirit of its oneness – the relentless pursuit of knowledge irrespective of the social determinants of identity such as gender, caste, religion, region, ethnicity among others, and the ability to adopt innovation while being rooted in one's own system of thought and practice.

The College has a decentralized, inclusive and participative system of governance, operating through a three-tier structure -i) the governing body together with the principal and the IQAC, ii) the faculty through the staff council and its committees, and iii) the students. All three work in sync towards the organization and management of academic, co-curricular, and administrative work in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college with its egalitarian work culture that emphasizes teamwork and believes that the freedom to express themselves is very crucial for students to realize their potential. To ensure the wholesome growth of student's equal stress is laid on curricular, co-curricular, and extracurricular activities.

The essence of Maitreyi College is its bottom-up approach to governance in that all stakeholders – especially the students, have a say in the process of decision making particularly in matters concerning extracurricular and co-curricular activities.

It is the students' representatives viz., the elected office bearers of the college Students' union, and department associations and the various staff council academic, IQAC, Internal Complaints Committee (ICC) and cultural committees such as music, dance, painting, debate, theater, art, gardening, Enactus, etc. who in consultation with the faculty conceptualize, implement and execute the co-curricular and extracurricular activities of the college. In addition to the college yearly magazine, different departments have also published their respective newsletters and magazines, in which students are free to present their ideas. . entrepreneurship,Enactus, etc. who in consultation with the faculty conceptualize, implement and execute the co-curricular and extracurricular activities of the college. In addition to the college yearly magazine, different departments have also published their respective newsletters and magazines, in which students are free to present their ideas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Maitreyi college steers towards its perspective plan by working on the following focal points and institutional strategies like 'Enhancing Teaching-Learning and Resources'; 'Encouraging research and collaborative learning modes'; 'Emphasizing on Graduate Outcomes' and 'Enabling Outreach and Inclusivity'. Though equal emphasis is given to all above points, the effective deployment of the perspective plan can be best illustrated in Encouraging research and collaborative learning modes amongst students.

The effective Institutional Strategic Planning has resulted in the establishment of Center For Research (CFR) in 2019 and "Avgaahan - The International Interdisciplinary Academic Fest" in 2018-19.

"Avgaahan" aims to provide participants with the opportunity to immerse into and investigate various disciplines through innovative and intellectually stimulating activities. Under the aegis of "Avgaahan", a variety of events are held, including business plans, case studies, paper presentations, programming quizzes, creative writing, and photography. This academic activity is strategically planned to span different time zones around the world to maximize international participation. "Avgaahan" has received tremendous response with 5484 registrations and 1849 participants in 2022.

CFR looks after research activities, and promotes ethics in research. The major activities organized by CFR include the Summer Internship Programme (SIP), Annual Research Programme (ARP), Avlokan- The student presentation session, Student Apprenticeship Programme (SAP), Training Workshop and Equinox, The Annual International Conference. Moreover, two volumes of peer-reviewed, biannual, multilingual, multidisciplinary, open-access e-journal 'Vantage: Journal of Thematic Analysis' (ISSN: 2582-7391) were released.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	http://www.maitreyi.ac.in/SearchContentDetails.aspx?mid=1&mn=avgaahan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Maitreyi College consists of:

- **The Governing Body which comprises Chairperson, Treasurer, Principal as Member Secretary, 2 University representatives, 2 Teacher representatives, 1 Non-teaching staff, and 10 External members.**
- **The Principal of the institution is assisted by the Staff Council, Bursar, IQAC, Teachers-in-Charge, and Non-Teaching staff.**
- **The Staff Council includes the Principal, permanent faculty, Librarian, and an elected Council Secretary.**
- **The Bursar is responsible for internal finance and matters related to financial audits.**
- **IQAC is composed of the Principal; a Governing Body representative; faculty representatives; one nominee each from alumni, employer, local society and students; an administrative representative and a member from accounts.**
- **The ICC consists of 3 faculty members with the senior teacher as Presiding Officer. An external member is co-opted with 3 elected student representatives.**
- **Each department is led by a Teacher-in-Charge who interfaces between the college administration and stakeholders of the department.**
- **The Administration functions with the Administrative Officer, Section officers, Sr. P.A to Principal and other staff.**
- **The Head Librarian is assisted by other staff to maintain the infrastructure of the library.**
- **The Students' Union comprises 4 elected student office bearers, a faculty convener, and 3 faculty advisors.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://maitreyi.ac.in/topics.aspx?mid=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Maitreyi College provides research and travel grants for teaching and non-teaching staff. Staff have access to various leaves during their service period and are provided with retirement benefits, provident fund, National Pension System, medical reimbursements, LTC/HTC, children's education allowance, and ward quota scheme as per university regulations.

The College provides medical facilities for its staff which is complemented by counseling services, medical camps, awareness programmes, yoga sessions and workshops for the holistic well-being of the staff. Special welfare measures were taken during the pandemic. These include the installation of touch-free sensor taps in washrooms, sensor lights in the staff room, college office and Principal's room, and organization of regular sanitation drives.

ICT facilities are provided to facilitate online teaching-learning. Library facilities are also extended online through N-LIST, DELNET, and INFLIBNET. Maitreyi College places a strong emphasis on a sensitive and enabling infrastructure for its specially-abled staff and has special screen reading software like JAWS and KURZWEIL for visually challenged faculty members and a lex camera for specially-abled faculty members.The college also provides a Uniform allowance for group D employees.

The organization of sports day creates opportunities for bonding between teaching and non-teaching staff. The non-teaching staff use sports facilities not only for intra and inter-college sports competitions but also for their everyday recreation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching staff follows the

UGC prescribed Merit Promotion Scheme (MPS) 1998, Career Advancement Scheme (CAS) 2010 and CAS 2018 guidelines wherein every faculty member fills the APAR (Annual Performance Appraisal Report) under the PBAS (Performance Based Appraisal Scheme). The APAR is significant for career advancement of the teachers especially when they apply for promotions. The Internal Quality Assurance Committee (IQAC) of the college plays a significant role in the screening process associated with the promotions of the teaching faculty.

For non-teaching staff too, the college follows the UGC norms which require the staff member to fill out a self-appraisal form - APAR. This proforma is certified by the reporting officer of the staff member and is submitted to the office. Thereafter the reports of the last three or five years are taken into account for the promotion of the staff member as per the recruitment rule. This entire process is confidential. There were no unsatisfactory reports in the last year. The achievements of the non-teaching staff are also documented in the college annual report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a simple and definitive financial management and resource mobilization system. The auditing procedure carried out by the institution is elucidated below:

Internal Audits are performed annually by statutory financial auditors. The financial statements are prepared by a Chartered Accountant empaneled with the Institute of Chartered Accountant of India (ICAI). There are several checkpoints for the scrutiny, verification, and approval of the financial statements, namely, the Section Officer (Accounts), the Bursar, the Principal, and finally the Governing Body. After the approval by the Governing Body, the annual audited accounts statement, duly verified by the Chartered Accountant is

submitted to the Director, South Campus and then forwarded to Director of Higher Education and the Secretary, University Grants Commission for further necessary action. All financial statements, viz., Balance Sheets, Income statements, Cash flow statements, and Annual Salary statements are carefully vetted by the University Grants Commission. Records of all financial transactions are kept by the institution, which is produced when needed to address questions raised by the auditors. Jitin Tyagi and Associates did the internal audit for the financial year, 2021-22, and the audit report was found satisfactory.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.88450

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is mainly funded by UGC. Funds are also received from the Government of NCT Delhi. Some funds are generated through participation as the Central Evaluation Center (CEC) and by renting out space for a bank, photocopy shop, stationary, canteen and through various cultural activities of the college. Faculty members receive funding for research projects. Registration fees for events like Workshops and Seminars, fees for short-term courses and one-time membership

fee payment for Alumni Association also provide funding.

The library allocates funds to departments to purchase reference materials. The purchases are made by the purchase committee through a separate GeM portal/Central Public Procurement Portal. All college expenses are sanctioned and approved by the Principal after receiving requisitions from concerned departments and individuals. A statement of expenditure and accounting is submitted to the Bursar and the Section Officer (Accounts) for necessary action. Funds are utilized for repair and maintenance of the college infrastructure, transportation facility, administrative and general expenses like electricity, water and telephone. The recurring grants are utilized for salary, pension, and retirement benefits. For student freeships and startups funding, the college utilizes its college fees and donations from retired faculty members and philanthropists.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. ICT as an Integral Part of Capacity Development

Several ICT-enabled initiatives were undertaken by the college. The interdisciplinary academic fest Avgaahan, digital literacy workshops, and short-term courses were conducted in the online mode. In addition to the College yearly magazine different departments, Placement-cell and E-cell have come up with their own e-publications. Annual college Freshers' Programme, the college festival Rhapsody, and Department meetings were conducted online and offlinemode. Webinars on issues of academic and social relevance and ICT skill enhancement programs were organized. Online access to research and study material was also made available.

2. Enhancing Activities of the Professional Grooming Advisory Board (ACPG)

The ACPG, an initiative of the IQAC. It has two roles: Advisory Body for Implementation of Centre for Research (CFR) Initiatives; Execution of the Summer Internship Programmes (SIP) by overseeing the process of proposal invitation, shortlisting, external reviews, organizing Avlokan, the project presentation session by students. Conducting research methodology workshops to train students and mentors organizing the Annual International Conference, Equinox. Organizing educational excursions for each department of the college and also manages financial aid and logistics.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Institutional reviews

Periodic data collection mechanism and feedback system are the two institutional review procedures in practice.

A repository of Google Drive links for documents and spreadsheets are used which enables immediate data retrieval for quality assessment purposes and in supplementing improvement. An online form is used to collect feedback from students, parents and alumni for any event and their concerns. Data thus collected is tabulated and analyzed.

The college has witnessed an increase in interactive sessions and engagement with the alumni. This practice helps us review their professional achievements and also helps us build a robust network of professionals.

Teaching-learning reforms

To enhance experiential learning the number of talks, workshops/training sessions, conferences, and other events at national and international levels have been steadily increased. The college invited a total of 164 national and international speakers in the period.

The NSS conducted social welfare tasks such as Digital Awareness and Nasha Mukti. The Placement-Cell was able to put 355 companies on board, as a result 420 students got their internships and 88students got their jobs through campus recruitment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://maitreyi.ac.in/Datafiles/cms/2022/ANNUAL%20REPORT%20FINAL%20FINAL%20FINAL-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Maitreyi strives to empower its students by educating and

grooming them in a gender-equal and sensitive environment. Gender issues are perked up in college through several activities like lectures, movie screenings, seminars, theatrical performances etc. by the different departments and societies of the College. To provide an integrated approach to understand the social and cultural constructions of gender several webinars and seminars were organized on themes such as 'Gender Equality and Women Empowerment', 'Dalit Women Heroes and National Struggle' and 'Women with Disabilities'. A poster making competition on the theme 'Mahila ke Badte Kadam' was also organized. 'Center for Women Empowerment' was established in the college. The college celebrated International Women's Day, to recognize the achievements of our students.

Gender sensitive awareness is also disseminated through multiple publications of the College. The college has an Internal Complaints committee that looks into complaints of incidents of gender-based harassment, if reported by any stakeholder. The Anti-Ragging Committee and the Discipline Committee of the College ensure the safety of all students. The College also has a Women's Development Cell that organizes events to create awareness about gender equality. CCTV cameras have been installed in various parts of the College to restrain any unanticipated incident.

Proof Link:www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.1 B.pdf

File Description	Documents
Annual gender sensitization action plan	http://maitreyi.ac.in/Datafiles/cms/2023/ordinances%20policies/Gender%20sensitization%20Policy.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.1 B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation	B. Any 3 of the above

Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Maitreyi College ensures the management of degradable and non-degradable waste through several initiatives with the primary focus to reduce, reuse and recycle the waste.

Solid waste is collected and segregated at the source using colour-coded bins. Garden waste like leaves, grass and annual plants, are put in pits and naturally converted to nutrient-rich manure through aerial oxidation. Dried branches are used as support for the annuals and as protection cover for plants. The College has banned single-use plastic and proudly boasts of a 'Plastic Free Campus'. Under project Urvara, the biodegradable waste generated in the College canteen is converted into manure by the fungal composting method and is also made available for sale.

Ball-cocks in the tanks, sensor taps have been installed in the washrooms to avoid water wastage. Water rejected by the RO plant is collected and reused for flushing toilets. To minimize hazardous chemicals waste, microscale techniques and green chemistry principles are encouraged in laboratories. Dilute solutions of chemicals are used to minimize the pollution. Hazardous chemicals like phenol are recycled and reused in subsequent experiments after distillation.

E-waste collection drives are conducted periodically and waste generated is given to certified vendors for recycling. Used paper and old practical files are collected and recycled by M/s Jaagruti Waste Paper Recycling Services.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	[View File](#)
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Maitreyi administers inclusiveness by extending equitable access to the students from socially disadvantaged communities. Essentially, all reservation policies of the Government of India and University of Delhi are strictly adhered to and followed in the admission process.

Our teachers are open to adopting a bilingual mode of teaching, whenever required. Various mentor-mentee groups ensure that academic and psychological support is provided to every student. Remedial classes are organized for students who require additional academic support. The College offers scholarships, free-ships and fee concessions to students from economically weaker sections.

The Enabling Unit of college works for the welfare and the overall upliftment of Divyangjan. To enable visually impaired students and teachers to carry out the academic tasks independently, the college procured three computers and three notebooks with necessary software (NVDA Hindi OCR, Lex Camera, etc.) and also has 'Reader-Writer Bank'. To strengthen the fitness of Divyangjan, Sashakta Nodal Sports Centre has been established, where paralympic players of national and international levels practice. We are a part of the 'Unnat Bharat Abhiyan', an MHRD initiative, where our students and faculty actively contribute toward collaborative and transformational changes in rural India. We are also proud to be a part of the 'Ek Bharat –Shreshtha Bharat' initiative which celebrates cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Maitreyi College works enthusiastically toward promoting and perpetuating constitutional values and social responsibilities.

We inculcate the importance of the Right to Vote by conducting elections of the various student bodies in a completely democratic manner.

Multiple short term and professional courses are offered to students like 'Legal Literacy' that enables our students to become aware of their legal rights. Students learn the use of science and technology where they check their plagiarism and provide references/sources, thereby learning and practicing academic and research ethics. The lectures are complemented with the screening of documentaries, visits to Parliament, nearby police stations and courts, to allow students to interact with the real environment and understand their sense of duties and responsibilities.

The College also observed 'Vigilance Awareness Week' to foster values of honesty among stakeholders and pledge to fight against corruption. Our College celebrated Swachhta Pakhwada under the 'Swachh Bharat Abhiyaan', wherein students undertook cleanliness drives in and around the college campus. The NCC cadets of college attended various national and international camps, thereby inculcating values of patriotic commitment. The college conducted several outreach programmes, to inculcate social empathy among our students. For example, our students support and enable the sale of candles made by sex workers and also visit government schools to teach menstrual hygiene.

Proof Link: www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.9 Final.pdf

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.1.9 Final.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct	A. All of the above

Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We believe in educating and grooming our students in an environment that connects them to their national roots and culture while also teaching them to be sensitive to global ethos and values.

Independence and Republic Day are celebrated annually with great zeal and patriotic fervor. Several theme-based events and competitions like painting, singing, poetry, debate, and various cultural programmes were organized to familiarize students with the country's heritage. To commemorate 75 years of progressive India, several competitions, webinars and cultural events were organized under the 'Azadi ka Amrit Mahotsav' campaign.

To encourage athletics, we organized the Annual Sports Festival Agaaz. The College celebrated the International Day of Yoga every year to bring home to its stakeholders the relevance of practicing yoga for physical and mental well-being.

To educate and sensitize students towards the environmental issues, several seminars, tree plantation drives, rallies, slogan writing, poster making etc. were organized on the occasion of important environmental days such as World Environment Day, Earth Day. Since the launch of the 'Swachh

Bharat Abhiyan', our college has undertaken several initiatives to inculcate a sense of hygiene and sanitation and to spread awareness regarding the same. We commemorated International Women's Day, by felicitating the young achievers of the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1: Eco-consciousness – Towards sustainable development

Maitreyi has adopted a scientific approach towards sustenance viz. encourage plants that have pollution scavenging potential, calculating, analyzing and reducing carbon footprint, banning single-use plastic, well-maintained Rainwater Harvesting systems, and installation of solar street lights, LEDs, and sensor taps and switches. The college regularly organizes plantation drives and awareness programmes to sensitize, sustain and strengthen the thrust of these initiatives. In 21-22, the college won several awards like Persian cup for Best Garden, second prize in Herbal Garden, etc.

Effective implementation of this practice requires substantial financial support which is a constant challenge. These initiatives primarily involve student volunteers, so time constraints and balancing the teaching-learning process are constant problems.

Best Practice - 2: Research and pedagogy: Fostering ethics, critical thinking and reflexivity

To inculcate a research environment in the College, Centre for

Research (CFR) looks after research activities, and promotes ethics in research. The major activities organized by CFR include the Summer Internship Programme (SIP), Annual Research Programme (ARP), Avlokan- The student presentation session, Student Apprenticeship Programme (SAP), Training Workshop and Equinox, The Annual International Conference. A total of 6 ARPSand 27 SIPSare being funded by the Centre for Research for academic year 2021-22. Moreover, two volumes of peer-reviewed, biannual, multilingual, multidisciplinary, open-access e-journal 'Vantage: Journal of Thematic Analysis' (ISSN: 2582-7391) were released. Withthe increase in the number of projects every year, separate space dedicated for CFR is required.

Proof Link: www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.2.1 BP.pdf

File Description	Documents
Best practices in the Institutional website	www.maitreyi.ac.in/Datafiles/cms/2023/AQAR 2021-22/C7/7.2.1 BP.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institutional distinctiveness lies in the exceptional endeavors that we have undertaken towards empowering students by encouraging self-reliance, and making them aware of the opportunities which lie ahead for them. We strive hard to provide equal opportunities to all our students including differently-abled and special-needs individuals.

We provide streamlined platforms and opportunities for all interested students to pursue their vision and goals in and beyond the classroom. Meraki, the Entrepreneurship Cell (E-Cell) is one such endeavor that makes our students self-reliant through self-employment and entrepreneurship during their graduation period through its different schemes. Horizon, the Placement Cell strives tirelessly to create internship and placement opportunities for students in leading companies and trains them to be industry ready. The Enabling Unit actively

engages itself to organize events to substantiate and improve the understanding of issues related to disabilities and the teaching-learning process.

A deep commitment to promote research aptitude and scientific enquiry is another distinguishing feature of the College. The Centre for Research conducts research projects every year under its SIPS AND ARPS where the students conduct research in potential fields and on relevant topics under the guidance and mentorship of our experienced faculty members. CFR also publishes its bi-annual, peer reviewed, thematic journal Vantage: Journal of Thematic Analysis with ISSN: 2582-7391.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC members identified the broad objectives which the College should strive to achieve for the future, which are enumerated as under:

1. To strive for creating and maintaining an enabling environment for the holistic development of all stakeholders.

2. To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students.

3. To continue to organize Extension Activities for the benefit of the community, and to sensitize students on various social issues through initiatives.

4. To encourage and facilitate Research Culture, to promote Research by students and Faculty under the aegis of the CFR.

5. To continuously Innovate and Introduce new short term courses that are relevant to the changing needs of the stakeholders

6. To further strengthen and facilitate Exchange Programmes with other Academic Institutions and International Linkages.

7. To have more industry academic interface so that there is

more corporate participation in academics.

8. Providing a platform to students to encourage and support students to start their own business ventures.

9. To create awareness and initiate measures for Protecting and Promoting Environment

10. To monitor Quality Assurance and Quality Enhancement through adherence to recommendations of various audits.